Defiance County Fair 2021 Gate Contract

We, the Defiance Co. Ag. Society are reaching out and seeking organizations who may be looking for a fundraising event. We are currently in the process of accepting proposals for gate ticket sales during the week of our fair August 21 through August 28, 2021.

Gates will open on Saturday-Thursday at 8AM and run until 9PM. Friday gate hours will be 11AM to 9PM, with the final Saturday 11PM to 8PM. Each shift will need to report to the secretary's office approximately **30 minutes prior** to their shift start. Enclosed, you will find a schedule of gates operation for each day of the week and the number of persons needed at each gate. This varies somewhat due to the amount of attendance based on history.

Each day may be broken into multiple shifts that will allow the switch of different persons at each gate. We request that shift switches happen at 1230PM and 430PM each day so we can organize the manpower to count and reconcile each gate's sales.

Please note that in addition to the number of people needed at each gate, you will also need 1 runner to make change when needed or relieve for restroom breaks, etc. Due to the number of people needed daily, our **base maximum pay** has been established at these rates:

Saturday, Aug. 21 -	**$800**	**30 people needed**
Sunday, Aug. 22 -	**$800**	**30 people needed**
Monday, Aug. 23 -	**$750**	**26 people needed**
Tuesday, Aug. 24-	**$600**	**23 people needed**
Weds, Aug. 25-	**$650**	**24 people needed**
Thursday, Aug. 26-	**$600**	**23 people needed**
Friday, Aug. 27 -	**$550**	**17 people needed**
Saturday, Aug. 28 -	**$500**	**15 people needed**

At the beginning of each shift the supervisor of the ticket sellers will pick up and sign out change and tickets in the Secretary's office. At the end of each shift, supervisors will return money and tickets to the office and remain there until their money boxes are balanced.

Money shortages will be deducted from the end payment to sellers. Supervisors MUST attend a planning meeting before the fair. A $75 penalty will be deducted from payment for each non-staffed gate.

If your organization would be interested in operating the gates for a day or for the entire week, please submit bid proposals to the address listed on our website. Bids will be granted on a first come basis as we receive them.

You must provide a current **certificate of insurance** to the Defiance County Fair for proof of adequate liability coverage with the return of this contract

Contact information for questions or interest:

Ben Sandleben- **(419) 615-5150** or email, Ben.sandleben@outlook.com

YOUR PROPOSAL MUST INCLUDE:

DAYS INTERESTED: _____

NAME: _____

ADDRESS: _____

_____

PHONE: _____ **EMAIL:** _____

BID PROPOSAL $_____